

Tel: (207) 547-3500



Fax: (207) 547-3998

www.manterconstruction.com

92 Iris Lane

Sidney, ME 04330

APPLICATION FOR EMPLOYMENT

(Please read Before Completing this Application)

NOTE: The policy of Manter Construction of Maine, Inc. is to provide equal employment opportunities to all applicants without regard to race, color, religion, sex, sexual orientation, age, national origin, disability, disabled veterans and/or veterans of the Vietnam-era or any other protected class.

Please answer every question:

Name: _____ Date: _____

Address: _____

Telephone Number: _____ Social Security Number: _____

Length of Time at this Address: _____

List Previous Addresses, if address changed during the past 5 years:

Position Applied for: _____ Desired hourly rate: _____

Date You Can Begin Work: _____ Are you 18 yrs. of Age or Older? YES NO

Only U.S. Citizens or aliens who have a legal right to work in the U.S. are eligible for employment. Can you, upon employment, provide genuine documentation establishing your identity and eligibility to be legally employed in the U.S.? YES NO

Do you have a current valid Maine Driver's License? YES NO If "Yes", what class? _____

Are you willing to work overtime if asked? YES NO

Are you willing to work on Saturdays as required? YES NO

EDUCATION

	<u>Name/Location of School</u>	<u>Circle Last Year Completed</u>	<u>Did you Graduate?</u>	<u>Area of study/Degree Received</u>
<u>High School</u>		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<u>College</u>		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	
<u>Trade/Business/Graduate School</u>		1 2 3 4	<input type="checkbox"/> Yes <input type="checkbox"/> No	

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PRIOR EMPLOYMENT List below your last four employers, starting with most recent:

<u>Date</u> <u>Month / Year</u>	<u>Employer Name and Address</u>	<u>Position</u>	<u>Reason for Leaving</u>
From: _____ To: _____			
From: _____ To: _____			
From: _____ To: _____			
From: _____ To: _____			

REFERENCES List below three persons (not related to you), whom you have known at least one year.

<u>Name</u>	<u>Address</u>	<u>Occupation</u>	<u>Telephone</u> <u>Number</u>	<u>Years</u> <u>Acquainted</u>	<u>How do you know</u> <u>this person</u>
1.					
2.					
3.					

PLEASE READ BEFORE SIGNING:

I certify the facts set forth in my application for employment are true and complete. I understand that, if employed, any false, misleading or omitted statements on this application or otherwise provided during the employment application process shall result in my dismissal. I authorize Manter Construction of Maine, Inc. to verify all statements contained in this application, to make any and all necessary reference checks or criminal background checks and to contact any or all of my prior and current employers.

I authorize the references and employers listed previously to give Manter Construction of Maine, Inc. any and all information concerning my previous and current employment and any pertinent information they may have, personally or otherwise, and I release all persons, employers, from liability for any damage or injury that may result from furnishing such information to Manter Construction of Maine, Inc.

If employed, I agree to conform to all policies, rules, and procedures of Manter Construction of Maine, Inc. I recognize that employment at Manter Construction of Maine, Inc. is at-will, and if employed, such employment can be terminated by Manter Construction of Maine, Inc. or me at any time for any reason. No person or group of persons has the authority to contractually bind Manter Construction of Maine, Inc. regarding terms and conditions of employment or to modify the at-will status of all employment at Manter Construction of Maine, Inc.

Signature of Applicant: _____

Date: _____

NOTE: This application will be given every consideration, but its receipt does not imply that the applicant will be employed. This application will remain active for a period of three months. If, after such time, you still wish to be considered for employment, then you must re-apply.